

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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HARRIS COUNTY EMERGENCY SERVICES DISTRICT No. 28 MINUTES OF BOARD OF COMMISSIONERS MEETING

March 18, 2024

Members in Attendance:

Mike Jenkins, President
Ken Koenig, Treasurer
Erika Smiley, Asst. Sec/Treasurer

Dan Dronberger, V. P.
Shirley Jauma, Secretary

Others in Attendance:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager

Public:

No Public

Call to order, roll call and establishment of a quorum.

Mike Jenkins called to order the March 18, 2024, ESD No. 28 Board Meeting starting at 5:00 p.m., with a quorum.

To receive public comment.

No public.

To approve the Minutes of prior meeting.

Mike Jenkins asked if there were any additions or corrections to the minutes from the February 19, 2024, regular meeting and February 19, 2024, election meeting.

Ken Koenig made a motion to accept the February 19, 2024, regular meeting minutes and February 19, 2024, election meeting minutes. Shirley Jauma seconded the motion with unanimous approval of the board.

To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.

Ken Koenig reviewed the report on Profit and Loss Budget Performance with Percentages for the month of March 31, 2024.

Bank balances in our various accounts as of March 31, 2024:

Checking Account: Beginning balance of \$9,531.89, with deposits totaling \$2,716,629.34 (which includes an interest deposit of \$51.19); and checks and debits totaling \$2,719,101.55; for an ending balance of \$7,059.68.

Money Market Account: Beginning balance of \$10,101.34, with an interest deposit totaling \$8.80; for an ending balance of \$10,110.14.

Sales Tax Money Market Account: Beginning balance of \$251,093.58, with an interest deposit of \$596.86; for an ending balance of \$251,690.44.

Texas CLASS Account: Beginning balance of \$6,866,744.22, deposits totaling \$1,957,587.19 (which includes an interest deposit of \$34,587.19) and debits totaling \$550,000.00 for an ending balance of \$8,274,331.41.

We have (9) bills to pay this month as follows:

AlphaGraphics	\$4,364.93	2 nd half of payment for Printing
Coveler & Peeler	\$968.48	February Legal Fees
Harris County Appraisal District	\$10,387.00	Second Quarter Assessment
Ken Koenig	\$193.69	Safe-D Travel Expenses
Lyn Jenkins	\$500.00	District Newsletter
Mike Jenkins	\$25.73	Safe-D Travel Expenses
Prime ITS	\$168.00	Cyber Security
Pro Coats	\$8,400.00	Station 62 Painting Bi Fold Doors
PVFA	245,587.43	March Draw \$240,000.00 Safe-D 2024 Hotel \$1,222.50 AlphaGraphics 1 st Half Newsletter \$4,364.93

To review and take action on the payment of operations funding pursuant to the 2024 budget and service agreement with the Ponderosa Volunteer Fire Department.

FCW – requesting March Draw not to exceed \$240,000.00.

Dan Dronberger made a motion to approve the financials, checks written, and February Draw in the amount of \$240,000.00, and Commissioners Compensation. Erika Smiley seconded the motion with unanimous approval of the board.

To receive a report from the Ponderosa Fire Department (“Department”).

Fire Responses – February 2024 – 175 Responses

Major Fires:

02/23 House, Cypresswood; room and contents, unknown cause at this time, accidental; Spring FD was driving by when the dispatch occurred. 45 second response time.

03/01 House, Northview; room and contents, pet knocked over a candle in a bedroom.

Avg Responses – 189

Avg EMS Responses – 87

Hiring

We are in another hiring process. We lost a firefighter to Fulshear FD, it is closer to his home.

Norway Company Fire Blanket

A Norway company will use our training facility for a demo of their Fire Blanket. Tomorrow we will create a video of a car fire and demo the use of the fire blanket. Still in the learning phase for use on electric cars, the batteries self-propagate and continue to burn. We will receive a blanket for assisting with the creation of Fire Blanket video. Costs \$3,600.00 for one-time use. Discussion held by the board.

Electric Vehicle Emergency Plug

Turning the key off in an electric vehicle will not shut down the engine. The Electric Vehicle Emergency plug will disable the engine. Discussion held by the board.

New Board Members

FCW – Steve Sheridan has resigned, this past meeting we appointed Mary Yen to the PVFA Board. We have been looking for another Board Member, Becky Bainbridge will be a good fit.

To review, discuss and take action regarding the purchase of capital equipment including apparatus.

FCW – Nothing new to report.

To review, discuss and take action regarding Care's Act-Employee Retention Tax Credit Refund.

FCW – Nothing new to report.

To review, discuss and take action on newsletter development.

FCW – Newsletter submitted to printer; postage payment and cost for newsletter included in checks.

To review, discuss and take action to paint Station 62 bay doors.

FCW – Complete.

To review and discuss Scissor Lift and Forklift partnership with Aldine FD

FCW – Page 18 is the signed agreement between Ponderosa FD and Chief Parker at Aldine FD ESD No. 24.

Interlocal agreement ESD No. 28 and Harris County Public Health

FCW - renewed agreement for stock piling medicines for employees and their immediate families with prophylaxis, vaccinations, or other related medical supplies or services in the event of a public health emergency as defined by local, state, or federal governments.

Erika Smiley made a motion to renew the agreement with Harris County Public Health. Ken Koenig seconded the motion with unanimous approval of the board.

To discuss and take action to cancel 2024 Commissioner Election

Discussion by the board to cancel the election for 2024.

Ken Koenig made a motion to cancel the 2024 Commissioner Election. Shirley Jauma seconded the motion with unanimous approval of the board.

To review and discuss the impact of HB471

FCW – all full-time firefighters are covered under workers compensation at 60%. The state now says under HB471 they need to be paid 100%. We have already incorporated this for our employees. For work-related injuries they are paid 100% plus benefits. They provide their WC checks to us for deposit. Concerning off-the-job injuries and illness, we have short-term disability for up to 6 months. The new law HB471 states we must keep them whole. But there is no penalty if not in place. As of January 1, 2025, we will incorporate long-term disability. We must go to one-year total disability loss. Effective April 1, 2024, we will be changing to Hartford Insurance for short term disability, due to The Standard Insurance Company not being in compliance of HB471.

To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.

No Closed Session


To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No Closed Session

To set a meeting date for April 15, 2024, the Regular Meeting will be held at 17061 Rolling Creek Drive, Houston, TX 77090.

Adjournment

Ken Koenig made a motion to adjourn at 5:45 PM. Erika Smiley seconded the motion with unanimous approval of the board.



~~Shirley Jauma, Secretary~~
Erika D. Smiley, Asst. Secretary