

# HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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## HARRIS COUNTY EMERGENCY SERVICES DISTRICT No. 28 MINUTES OF BOARD OF COMMISSIONERS MEETING

April 15, 2024

### Members in Attendance:

Mike Jenkins, President  
Ken Koenig, Treasurer

Dan Dronberger, V. P.  
Erika Smiley, Asst. Sec/Treasurer

### Others in Attendance:

Fred Windisch, Fire Chief  
Dana Schmanski, Office Manager  
Ira Coveler, Attorney

### Excused Members:

Shirely Jauma, Secretary

### Public:

No Public

### **Call to order, roll call and establishment of a quorum.**

Mike Jenkins called to order the April 15, 2024, ESD No. 28 Board Meeting starting at 5:00 p.m., with a quorum.

### **To receive public comment.**

No public.

### **To approve the Minutes of prior meeting.**

Mike Jenkins asked if there were any additions or corrections to the minutes from the March 18, 2024, regular meeting.

Page 1 of 22, paragraphs 3–5, February 15, 2024, should be February 19, 2024  
Correct the date on both regular and election minutes.

Dan Dronberger made a motion to accept the March 18, 2024, Regular Meeting minutes with the above changes. Ken Koenig seconded the motion with unanimous approval of the board.

**To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.**

Ken Koenig reviewed the report on Profit and Loss Budget Performance with Percentages for the month of March 31, 2024.

Bank balances in our various accounts as of March 31, 2024:

Checking Account: Beginning balance of \$7,059.68, with deposits totaling \$554,497.67 (which includes an interest deposit of \$13.57); and checks and debits totaling \$547,209.29; for an ending balance of \$14,348.06.

Money Market Account: Beginning balance of \$10,110.14, with an interest deposit totaling \$9.38 and debits totaling \$110.14; for an ending balance of \$10,009.38.

Sales Tax Money Market Account: Beginning balance of \$251,690.44, with an interest deposit of \$636.91 and debits totaling \$1,690.44; for an ending balance of \$250,636.91.

Texas CLASS Account: Beginning balance of \$8,274,331.41, deposits totaling \$321,154.68 (which includes an interest deposit of \$38,654.68) and debits totaling \$271,000.00 for an ending balance of \$8,324,486.09.

We have (4) bills to pay this month as follows:

Coveler & Peeler	\$2,473.00	March Legal Fees
Lyn Jenkins	\$500.00	District Newsletter
Texas Emergency Communications Center Inc.	\$21,167.08	Quarter 1 Call Volume
PVFA	\$300,000.00	April Draw

**To review and take action on the payment of operations funding pursuant to the 2024 budget and service agreement with the Ponderosa Volunteer Fire Department.**

FCW – requesting April Draw not to exceed \$300,000.00.

Dan Dronberger made a motion to approve the financials, checks written, and April Draw in the amount of \$300,000.00. Erika Smiley seconded the motion with unanimous approval of the board.

**To receive a report from the Ponderosa Fire Department (“Department”).**

Fire Responses – March 2024 – 175 Responses

**Major Fires:**

03/01 House, Northview; room and contents, pet knocked over a candle in a bedroom.

Avg Responses – 189

Avg EMS Responses – 87

**Hiring**

Currently in the hiring process, eight applications have been received.

**All Fire Stations**

We had all three stations reviewed for repairs and maintenance. Window Seals, Roofing, Bullet Hole, first thing we need is an estimate. We will use the Care’s Act Funds.

**Salary Study**

Our Captains are below the median. Some of these agencies are paying way too much, up to \$105,000.00. There is not a standard for salaries at ESD Fire Departments. Discussion held by the board.

**Demo for Fire Blanket**

We used a regular vehicle with diesel fuel. Left blanket over vehicle for five minutes, once uncovered it reignited. Electric vehicles are self-propagating. Each blanket is \$3,500.00 each and a one-time use. Secondly, another option is a reconfigured dumpster container with a towing winch to drag electric vehicles inside and cover with water. More information concerning electric vehicles is on the horizon. Discussion held by the board.

### **Tower 61 Accident**

Tower 61 got a little bump on April 2, coming out of Cypressdale. They were waiting at the Traffic Light. Our driver did everything right, he pulls out very slowly after the traffic light changes to green. Then Tower 61 was struck by an elder gentleman on the front right bumper. No physical injuries to report. Gentlemen was taken to the hospital for an evaluation, he did not know he hit us. Approximately \$25,000.00 for repairs, the tower is still in service. After a thorough investigation the incident was non-preventable.

### **Houston Housing Authority**

Now they are considering day care centers as tax exempt. Ira C. – and not even public day care's, make no sense. The county really cannot tell the taxing authority to remove taxes. FCW – next on our list of properties in our district is 311 North Vista.

### **To review, discuss and take action regarding the purchase of capital equipment including apparatus.**

FCW – Nothing new to report.

### **To review, discuss and take action regarding Care's Act-Employee Retention Tax Credit Refund.**

FCW – Nothing new to report.

### **To review, discuss and take action on newsletter development.**

FCW – only one newsletter returned out of 900 mailed. We also have extra copies here at the station if requested. Lyn Jenkins is doing a wonderful job.

### **To review receipt from Cypresswood Estates in lieu of Ad Valorem Taxes.**

FCW – Cypresswood Estates was billed \$4,000.00 in lieu of taxes, payment received.

### **To review and discuss, Canceling agreement with Texas Forensic Nurse Examiners MOU due to no activity.**

FCW – an email sent to cancel the project due to zero activity. Also asked them to pick up their supplies and table from Station 61.

### **To review and take action on Granting Exemptions for 2024**

Ira C.– reviewed with the board the options for Granting Exemptions. Discussion held by the board. The board agreed to continue with last year's exemptions. Approved by a vote of 4 in favor and 0 against.

Ken Koenig made a motion to continue this year with the following Granting Exemptions: Homestead 0%, Over 65 \$50,000.00, Disability \$75,000.00. Dan Dronberger seconded the motion with unanimous approval of the board.

**To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.**

Closed Session started at 5:42pm

Closed Session ended at 5:43pm

No motion required from the board.

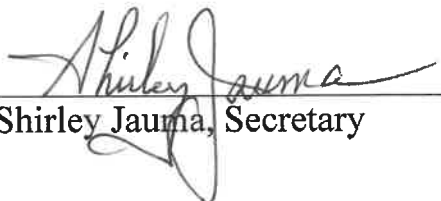
**To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

No Closed Session

**To set a meeting date for May 20, 2024, the Regular Meeting will be held at 17061 Rolling Creek Drive, Houston, TX 77090.**

### **Adjournment**

Ken Koenig made a motion to adjourn at 5:43 PM. Erika Smiley seconded the motion with unanimous approval of the board.

  
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Shirley Jauma, Secretary