

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28

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HARRIS COUNTY EMERGENCY SERVICES DISTRICT No. 28 MINUTES OF BOARD OF COMMISSIONERS MEETING

May 20, 2024

Members in Attendance:

Mike Jenkins, President
Ken Koenig, Treasurer
Erika Smiley, Asst. Sec/Treasurer

Dan Dronberger, V. P.
Shirely Jauma, Secretary

Others in Attendance:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager
Ira Coveler, Attorney

Excused Members:

Public:

No Public

Call to order, roll call and establishment of a quorum.

Mike Jenkins called to order the May 20, 2024, ESD No. 28 Board Meeting starting at 5:00 p.m., with a quorum.

To receive public comment.

No public.

To approve the Minutes of prior meeting.

Mike Jenkins asked if there were any additions or corrections to the minutes from the April 15, 2024, regular meeting.

Shirely Jauma made a motion to accept the April 15, 2024, Regular Meeting minutes as written. Dan Dronberger seconded the motion with unanimous approval of the board.

To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.

Ken Koenig reviewed the report on Profit and Loss Budget Performance with Percentages for the month of April 30, 2024.

Bank balances in our various accounts as of April 30, 2024:

Checking Account: Beginning balance of \$14,348.06, with deposits totaling \$348,996.03 (which includes an interest deposit of \$14.05); and checks and debits totaling \$358,817.49; for an ending balance of \$4,526.60.

Money Market Account: Beginning balance of \$10,009.38, with an interest deposit totaling \$9.02 and debits totaling \$9.38; for an ending balance of \$10,009.02.

Sales Tax Money Market Account: Beginning balance of \$250,636.91, with an interest deposit of \$616.06 and debits totaling \$636.91; for an ending balance of \$250,616.06.

Texas CLASS Account: Beginning balance of \$8,324,486.09, deposits totaling \$62,261.33 (which includes an interest deposit of \$36,961.33) and debits totaling \$97,000.00 for an ending balance of \$8,289,747.42.

We have (8) bills to pay this month as follows:

Coveler & Peeler	\$1,388.19	April Legal Fees
Harris County Appraisal District	\$10,439.00	Third Quarter Assessment
HDL Companies	\$1,794.00	Sales Tax Consulting Services Retainer May, Jun, Jul Commissions Feb, Mar, Apr
Lyn Jenkins	\$500.00	Newsletter
McCall Gibson Swedlund Barfoot PLLC	\$13,000.00	2023 Annual Audit
PVFA	\$485,000.00	May Draw
Texas Emergency Communications Center	\$18,717.20	Evan Consoles, CAD Tower, Annual License Renewal

The Texas Network	\$100.00	ESD No 28 Domain
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To review and take action on the payment of operations funding pursuant to the 2024 budget and service agreement with the Ponderosa Volunteer Fire Department.

FCW – requesting May Draw not to exceed \$485,000.00.

Dan Dronberger made a motion to approve the financials, checks written, and May Draw in the amount of \$485,000.00. Erika Smiley seconded the motion with unanimous approval of the board. Mike Jenkins abstains.

To receive a report from the Ponderosa Fire Department (“Department”).
Fire Responses – April 2024 – 209 Responses

Major Fires:

04/20 Aid to Spring just north of Cypress Creek/IH45; smoke only; individual Is an arson suspect.

04/21 Lightning strike, Verrett Old Westador.

Avg Responses – 197

Avg EMS Responses – 92

Hiring

Three new firefighters started today.

Steve Sheridan

Has passed, his funeral was very nice. Service in Humble, TX and later that afternoon we drove the fire truck to the National Veterans Cemetery for his burial.

To review, discuss and take action regarding the purchase of capital equipment including apparatus.

FCW – Final net impact of changes for the three new engines is approximately \$6,800.00 per engine, we budgeted \$25,000.00 per truck.

To review, discuss and take action regarding Care’s Act-Employee Retention Tax Credit Refund.

FCW - Last month reviewed with the board to evaluate all three stations for weather proofing. Requesting to use Care’s Act Funds at the cost of \$48,000.00. Discussion held by the board.

Ken Koenig made a motion to weatherproof all stations from the Care's Act Funds. Dan Dronberger seconded the motion with unanimous approval of the board.

To review, discuss and take action on newsletter development.

FCW –in production now.

To review, discuss and take action regarding HDL Companies Proposal for Property Tax Portal Services.

KK - reviewed details regarding HDL Companies "Property Tax Portal Services". Quite an impressive tool. The annual cost is \$7,500.00. Discussion held by the board.

Erika Smiley made a motion to purchase the HDL Companies Proposal for the "Property Tax Portal Services". Shirley Jauma seconded the motion with unanimous approval of the board.

To review and discuss annual comprehensive review of district prepared by Municipal Information Services.

FCW – leave on the agenda for next meeting.

To designate the Harris County Tax Assessor-Collector's Office to prepare the District's No New Revenue Tax Rate and related tax rate calculations for 2024.

Discussion Held by the Board

Dan Dronberger made a motion to designate Harris County Tax Assessor Collector Office to prepare the District's No New Revenue Tax Rate and related tax rate calculations for 2024. Ken Koenig seconded the motion with unanimous approval of the board.

To take action to declare unopposed candidates for the May 4, 2024, Board of Commissioners Election to be elected for new terms to begin on June 1, 2024.

IC - Mike Jenkins, Ken Koenig, and Erika Smiley are up for reappointment to new terms beginning June 1, 2024. We cancelled the May 4, 2024, Board of

Commissioners Election to declare unopposed candidates. Reappointment will begin June 1, 2024, for a new four-year term.

Shirley Jauma made a motion to reappoint Mike Jenkins, Ken Koenig, and Erika Smiley effective June 1, 2024, for a new four-year term. Dan Dronberger seconded the motion with unanimous approval of the board.

To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.

No Closed Session

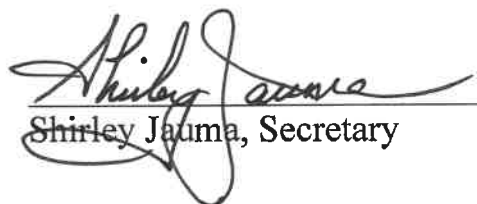
To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No Closed Session

To set a meeting date for June 17, 2024, the Regular Meeting will be held at 17061 Rolling Creek Drive, Houston, TX 77090.

Adjournment

Dan Dronberger made a motion to adjourn at 5:50 PM. Ken Koenig seconded the motion with unanimous approval of the board.


Shirley Jauma, Secretary