

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



17061 Rolling Creek
Houston, TX 77090-2411
281-444-8465
FAX 281-444-8052
www.hcesd28.com
www.ponderosavfd.org



HARRIS COUNTY EMERGENCY SERVICES DISTRICT No. 28 MINUTES OF BOARD OF COMMISSIONERS MEETING

October 21, 2024

Members in Attendance:

Mike Jenkins, President
Ken Koenig, Treasurer

Dan Dronberger, V. P.
Shirley Jauma, Secretary

Others in Attendance:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager
Bob Watts, PVFA President

Public:

No Public

Excused Members:

Erika Smiley, Asst. Sec/Treasurer

Call to order, roll call and establishment of a quorum.

Mike Jenkins called to order October 21, 2024, ESD No. 28 Board Meeting starting at 5:00 p.m., with a quorum.

To receive public comments.

No public.

To approve the Minutes of prior meeting.

Mike Jenkins asked if there were any additions or corrections to the minutes from September 16, 2024, Regular meeting.

Dan Dronberger made a motion to accept September 16, 2024, regular meeting minutes as written. Ken Koenig seconded the motion with unanimous approval of the board.

To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.

Ken Koenig reviewed the report on Profit and Loss Budget Performance with percentages for the month of September 30, 2024.

Bank balances in our various accounts as of September 30, 2024:

Checking Account: Beginning balance of \$6,583.51, with deposits totaling \$678,753.34 (which includes an interest deposit of \$8.48); and checks and debits totaling \$680,159.15; for an ending balance of \$5,177.70.

Money Market Account: Beginning balance of \$10,027.68, with an interest deposit totaling \$9.03; and debits totaling \$27.68, for an ending balance of \$10,009.03.

Sales Tax Money Market Account: Beginning balance of \$251,890.25, with an interest deposit of \$616.61; and debits totaling \$1,890.25, for an ending balance of \$250,616.61.

Texas CLASS Account: Beginning balance of \$7,476,394.81, deposits totaling \$280,037.55 (which includes an interest deposit of \$32,237.55) and debits totaling \$429,000.00 for an ending balance of \$7,327,432.36.

We have (8) bills to pay this month as follows:

AlphaGraphics	953.24	Postage Fall Newsletter
Texas Mutual Insurance	\$400.00	Workers' Compensation Insurance
AlphaGraphics	0	Check lost in mail reissued 11/07/24
Lyn Jenkins	\$500.00	September #13 Newsletter
McCall Gibson Swedlund Barfoot	155.00	PFIA Seminar
Prime ITS	504.00	Office 365 Renewal
PVFA	\$375,000.00	October Draw

To review and take action on the payment of operations funding pursuant to the 2024 budget and service agreement with the Ponderosa Volunteer Fire Department.

FCW – requesting October Draw not to exceed \$375,000.00.

Shirley Jauma made a motion to approve the financials, checks written, and October Draw for \$375,000.00. Dan Dronberger seconded the motion with unanimous approval of the board. Mike Jenkins abstains.

**To receive a report from the Ponderosa Fire Department (“Department”).
Fire Responses – September 232**

09/07 990 Cypress Station; electrical in wall

09/08 606 Fm 1960; HVAC failure filled building with smoke.

09/08 300 N Vista; electrical fire in wall adjacent to patio

09/15 Ponderosa west area; female fell into open manhole; body recovered later after the ME arrived; Spring Technical Rescue removed the body.

09/25 21717 Inverness Forest; bathroom exhaust fan extended a bit into the attic.

09/28 1923 Big Horn, Ponderosa West; small fire in living room

Average Response - 232

Average EMS Responses – 114

Lobbying Group Participation

Ira Coveler called prior to meeting to inquire about ESD No. 28’s participation in lobbying group. Currently Klein Fire-ESD No.16, and Spring Fire-ESD No.7 is reviewing for consideration. Discussion held by the board. Add to ESD No. 28 November agenda.

To review, discuss and take action regarding the purchase of capital equipment including apparatus.

FCW – Nothing new to report

To review, discuss and take action regarding Care’s Act-Employee Retention Tax Credit Refund.

FCW – Buildings are all finished. Next upcoming item is the Training Props at Station 63 training field, approximate cost \$45,000 - \$50,000.

To review, discuss and take action on newsletter development.

Discussion held by the board.

FCW – Black on red is hard to read. Change background color.

To review and discuss FEMA Reimbursement Submission from Hurricane Beryl.

FCW – we will ask for an extension. Large amount of data entry to complete request.

To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.

No Closed Session

To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No Closed Session

To set a meeting date for November 18, 2024, the Regular Meeting at 17061 Rolling Creek Drive, Houston, TX 77090.

Adjournment

Ken Koenig made a motion to adjourn at 5:38 P.M. Dan Dronberger seconded the motion with unanimous approval of the board.



Shirley Jauma, Secretary