

# HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



17061 Rolling Creek  
Houston, TX 77090-2411  
281-444-8465  
FAX 281-444-8052  
www.hcesd28.com  
www.ponderosavfd.org



## HARRIS COUNTY EMERGENCY SERVICES DISTRICT No. 28 MINUTES OF BOARD OF COMMISSIONERS MEETING

February 17, 2025

### Members in Attendance:

Mike Jenkins, President  
Ken Koenig, Treasurer

Dan Dronberger, V. P.  
Erika Smiley, Asst. Sec/Treasurer

### Others in Attendance:

Fred Windisch, Fire Chief  
Dana Schmanski, Office Manager  
Ira Coveler, Attorney

### Public:

No Public

### Members Excused:

Shirley Jauma, Secretary

### **Call to order, roll call and establishment of a quorum.**

Mike Jenkins called to order February 17, 2025, ESD No. 28 Board Meeting starting at 5:00 p.m., with a quorum.

### **To receive public comments.**

No public.

### **To approve the Minutes of prior meeting.**

Mike Jenkins asked if there were any additions or corrections to the minutes from January 27, 2025, regular meeting.

Dan Dronberger made a motion to accept January 27, 2025, regular meeting minutes as written. Erika Smiley seconded the motion with unanimous approval of the board.

**To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.**

Ken Koenig reviewed the report on Profit and Loss Budget Performance with percentages for the month of January 31, 2025.

Bank balances in our various accounts as of January 31, 2025:

Checking Account: Beginning balance of \$5,945.28, with deposits totaling \$3,947,811.34 (which includes an interest deposit of \$70.14); and checks and debits totaling \$3,535,085.71; for an ending balance of \$418,670.91.

Money Market Account: Beginning balance of \$10,033.04, with an interest deposit totaling \$7.24; for an ending balance of \$10,040.28.

Sales Tax Money Market Account: Beginning balance of \$200,339.07, with an interest deposit of \$340.30, for an ending balance of \$200,679.37.

Texas CLASS Account: Beginning balance of \$7,078,561.97, deposits totaling \$3,039,985.54 (which includes an interest deposit of \$32,085.54) and debits totaling \$940,000.00 for an ending balance of \$9,178,547.51.

We have (10) bills to pay this month as follows:

AlphaGraphics	\$8,270.45	Prep and Printing Newsletter
Coveler & Peeler	\$1,218.13	January Legal Fees
Harris County Appraisal District	\$9,566.00	Second Quarter Assessment
Ken Koenig	\$303.10	Mileage to SAFE-D and the Texas State Legislative meeting in Austin
Lyn Jenkins	\$550.00	Newsletter
Miovision Technologies	\$36,116.51	Traffic Signals for Emergency Responses
PVFA	\$352,888.87	Reimb PVFA for Balloon final payment for the three engines
USPS	\$953.66	Postage for Newsletter

PVFA	\$400,000.00	February Draw
Prime ITS Inc	\$168.00	Cyber Security Awareness

**To review and take action on the payment of operations funding pursuant to the 2025 budget and service agreement with the Ponderosa Volunteer Fire Department.**

FCW – requesting February Draw not to exceed \$400,000.00.

Dan Dronberger made a motion to approve the financials, checks written, and February Draw for \$400,000.00. Erika Smiley seconded the motion with unanimous approval of the board. Mike Jenkins abstains.

**To receive a report from the Ponderosa Fire Department (“Department”).**

**Fire Responses – January 292**

**Major Responses**

- 01/07 1000 Cypress Station, room and contents, undetermined cause.
- 01/12 17217 Hafer, closet, sprinkler activation, kids with lighter unattended, managed by law enforcement.
- 01/16 505 Wells Fargo, failure of heating equipment, fire in ductwork.

Average responses – 292

Average EMS responses – 181

**EMS Responses**

We have a significant increase in EMS responses. Met with an ESD No. 11 commissioner, he is looking into the increase to find a solution. Also, informed area fire chiefs.

**Alarm Fees**

False alarm fees in 2025, page 17 of 21, \$5,480.00 recovered in fees.

**Texas Emergency Communications Center**

Jersey Village FD & EMS answered our questions. The effect of Jersey Village coming on board with TECC dispatch is an approximate savings of \$6,000.00 in 2026.

**To review, discuss and take action regarding the purchase of capital equipment including apparatus.**

FCW – Nothing new to report

**To review, discuss and take action regarding Care's Act-Employee Retention Tax Credit Refund.**

FCW – Waiting on prop delivery.

**To review and discuss FEMA Reimbursement Submission from Hurricane Beryl.**

FCW – Nothing new to report.

**To review and discuss district newsletter Contract with L. Jenkins.**

FCW – wonderful job on newsletter. Received contract between Lyn Jenkins and ESD No. 28. concerning newsletter preparation. Contract signed by Dan Dronberger, VP. Mike Jenkins abstains.

Erika Smiley made a motion to continue with Lyn Jenkins as newsletter preparer and accept contract as written. Ken Koenig seconded the motion with unanimous approval of the board. Mike Jenkins abstains.

**To review and request a report from the legislative committee.**

KK – attended the legislative committee meeting in Austin, TX. We had 35 people in attendance, we were divided into two groups. Everyone introduced themselves and were equally very receptive to meeting topics. Spoke with Ron Hickman, we had a long conversation.

**To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.**

No Closed Session

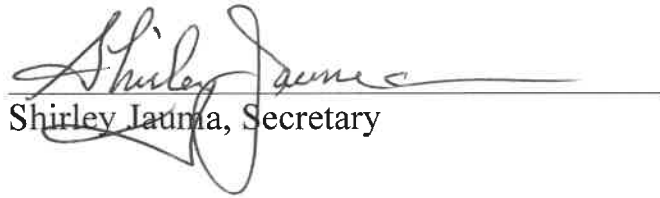
**To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

No Closed Session

**To set a meeting date for March 17, 2025, the Regular Meeting at 17061 Rolling Creek Drive, Houston, TX 77090.**

**Adjournment**

Erika Smiley made a motion to adjourn at 5:36 P.M. Ken Koenig seconded the motion with unanimous approval of the board.

  
Shirley Jauma, Secretary